

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
Diamondhead, Mississippi  
Council Chambers, City Hall  
March 3, 2015  
6:00 pm CST

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**I. Call to Order** –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Sislow

2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.  
Absent: None

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**4. Confirmation or Adjustment of the Agenda Order** – Councilmember Lopez moved, seconded by Councilmember LaFontaine, to amend and approve the Agenda Order as follows:

- ADD**
- 1. c. Proclamation of the Mayor and City Council in loving memory of Captain E. L. “Al” Hermann
  - 1. d. Hancock County Sheriff Rick Adam to introduce Lt. John Luther interim Chief of Police for the City
  - 2. Instructor/Coach Chip Bourg and demonstration by Hancock Middle School Robotics Team

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**II. Presentation Agenda**

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on March 17, 2015 in Council Chambers located at 5000 Diamondhead Circle

- b. Mayor Schafer provided an update regarding Diamondhead Water & Sewer District will be holding meetings of the DWSD Commission at City Hall. He stated at the meeting held earlier today, the Commission requested counsel explore the cost to terminate both the contract let for the new administration building and the sewerage treatment plant. Councilman Ernie Knobloch commented that a recent Letter-to-the-Editor stated, "Some time ago, the city asked the courts that it be allowed to take over Diamondhead Water and Sewer. The court denied the city request." Councilmember Knobloch added "Since no one on the previous City Council, the previous City Attorney, or anyone on the present City Council or the present City Attorney knows anything about such a court request, the information is 100% false."
- c. Mayor Schafer read aloud a proclamation in honor of Captain E. L. "Al" Hermann who was called to rest on February 28, 2015. Captain Al serviced as police chief since the City's incorporation in 2012. Mayor Schafer and the Council by declared March 6, 2015 a day of remembrance of Captain E. L. "Al" Hermann.
- d. Sheriff Ricky Adam expressed his sadness with loss of Captain Al. He then introduced Lt. John Luther who will serve as interim Police Chief.
- e. Chip Bourg, Robotics instructor/coach, introduced the Hancock Middle School Robotics team. Noah Gilkerson, Ryan Strickland, Ethan Clay, Logan Clay and Jeremy Jones were present to demonstrate the robot the group constructed with which the team earned rights to attend the National Competition. Mr. Bourg pointed out the group was comprised of 7<sup>th</sup> graders who successfully competed against high school students in multiple competitions.

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## 2. City Manager's Report

**Captain Al Hermann's Funeral Arrangements** - Visitation on Thursday 5-7pm at Edmond Fahey Funeral Home in Bay St. Louis. Funeral on Friday at 12:00, precession to Biloxi National Cemetery at 1:15, burial rites and honors at 2:30.

**DQ Road** – In reviewing the challenges with regard to drainage and utilities, I realized that it will be best to complete the road in two phases. I've asked the engineer to develop plans and break out cost for two phases. We should be able to accomplish the first phase this summer.

**Haz Mit Grant** – Still waiting on FEMA approval for additional funding but sent an email to all parties today to begin work covered under the base bid amount while we are waiting on final approval.

**Road Connectivity Study** – I will be submitting a letter to the Gulf Regional Planning Commission to approve the funding of a Transportation Plan and Connectivity Study for Diamondhead. We will be required to match the grant with 20% of the funding. The total grant will be in the range of \$60,000 -75,000. The match would be \$12,000-15,000.

**Branding** – Request for marketing project price quotes were sent out this morning to the four firms that met the minimum qualifications based on their RFQ submittals. Responses are due back no later than 5 p.m. CST on Friday, March 6, 2015.

Sgt. Darrell Hughes provided the report for the police department for February 2015.

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### 3. Public Comments on Agenda Items – None

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## I. Policy Agenda

### 1. Approval of Minutes

#### a. Minutes of February 18, 2015 Special Call

Councilmember LaFontaine moved, seconded by Councilmember Lopez to approve the Minutes of the February 18, 2015 Special Call Meeting

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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#### b. Minutes of February 18, 2014 Formal Meeting

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to approve the Minutes of the February 18, 2015 Formal Meeting

Ayes: Lopez, LaFontaine, Knobloch, Rech and Mayor Schafer. Nays: None. Abstain: Sislow.

**MOTION CARRIED**

2. Other Actions:

- a. **2015-027:** Ratify Payment No. 1 in the amount of \$24,414.86 and approve Payment No. 2 in the amount of \$8,939.24 to Eley Guild Hardy Architects for professional services relating to Hazard Mitigation Program Project No. 12035

Councilmember Rech moved, seconded by Councilmember Sislow to Ratify Payment No. 1 in the amount of \$24,414.86 and approve Payment No. 2 in the amount of \$8,939.24 to Eley Guild Hardy Architects for professional services relating to Hazard Mitigation Program Project No. 12035

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- b. **2015-028:** Ratify Payment No. 1 in the amount of \$7,500 (\$5,750 CDBG/\$1,750 Local Match) to Professional Grant Management Services LLC

Councilmember Rech moved, seconded by Councilmember LaFontaine, to ratify Payment No. 1 in the amount of \$7,500 (\$5,750 CDBG/\$1,750 Local Match) to Professional Grant Management Services LLC

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- c. **2015-029:** Ratify Payment No. 1 in the amount of \$57,340.00 and approve Payment No. 2 in the amount of \$45,872.00 to Gray Dirt & Gravel, LLC for drainage improvements

Councilmember Rech moved, seconded by Councilmember LaFontaine to ratify Payment No. 1 in the amount of \$57,340.00 and approve Payment No. 2 in the amount of \$45,872.00 to Gray Dirt & Gravel, LLC for drainage improvements

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

**II. Routine Agenda**

1. Docket of Claims (Claims DKT151246 thru DKT151267 and Claim DKT151268)

Councilmember Rech moved, seconded by Councilmember Sislow to approve the Docket of Claims (Claims DKT151246 thru DKT151267 and Claim DKT151268)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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2. Net Payroll, including benefits and taxes, February 18, 2015 - \$44,367.82

**III. Public Comments on Non Agenda Items - None**

**III. Adjourn/Recess**

At 6:29 p.m. CST Councilmember Rech moved, seconded by Councilmember Lopez, to adjourn.

Ayes: Lopez, LaFontaine, Knobloch, Rech and Mayor Schafer. Nays: None. Absent: Sislow.

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Kristin Ventura  
City Clerk